



## STAFF NURSE POSITION DESCRIPTION

---

*Part of Care Net Peninsula, this role operates under our client-facing medical clinic, Alcove Health*

REPORTS TO: Nurse Manager / Director of Nursing

HOURS: Part-Time

### **OBJECTIVE OF POSITION:**

The Staff Nurse provides client care and medical service operations for Alcove Health.

### **ORGANIZATION MISSION:**

Women think abortion is the only way out of an unplanned pregnancy. We provide the help and hope local women need to choose life for their baby.

### **KEY CHARACTERISTICS:**

#### **1. Passionate Christ Followers**

Our faith in Jesus informs every action we take.

#### **2. Unshakeable**

We stand for life no matter what it costs.

#### **3. Lovingkindness**

We believe lovingkindness is a lifeline to pregnant women in crisis.

### **QUALIFICATIONS:**

- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
- Exhibit strong commitment and dedication to the pro-life position and sexual purity.
- Agree with and be willing to uphold the Statement of Faith, Statement of Principle, and the policies of the center.
- Holds a current Registered Nurse's License in good standing with the State Medical Board.
- Exhibit strong interpersonal and administrative skills.
- Is dependable, capable of following through on commitments, and respects confidentiality.
- Ability to perform Limited OB ultrasounds.
- Preferably a professional background in OB/GYN or neonatology.

## MAJOR DUTIES & RESPONSIBILITIES

### 1. NURSING CARE

90%

- Meet with the patient and record medical history related to the pregnancy test and health history forms. Perform pregnancy testing and provide POP and/or PNV.
- Evaluate patient for qualifying ultrasound exam, explain procedure, and all consents. Provide Limited OB ultrasounds in accordance with medical P&P's and standards of care. Explain all findings to the patient, document findings and education in the medical record.
- Provide the patient and family with pregnancy counseling, abortion education, any precautions, and physician referrals. Record notes, and communicate with clinic team members as appropriate.
- Provide health information to the patient and family regarding sexual and prenatal health.
- Provide patient follow-up calls and fax records to the appropriate medical facilities.
- Review client records, scans, and all other documents at the end of each day.
- Ensure that medical equipment is properly operated and maintained and maintain clean clinic environment. Change cidex soaking solution on a regular schedule.

### 2. PERSONAL & TEAM DEVELOPMENT

5%

- Comply with state and professional licensing and any annual continuing education requirements.
- Annual renewal of CPR certification, if applicable.
- Annual review and compliance with center policies and procedures, infection control regulations, and safety procedures.
- Participate in staff meetings, medical team meetings, client services team meetings, Care Net Peninsula fundraising events, community outreach, etc., as appropriate.
- Provide support to the other clinic team members, including taking appointment calls, phone triage, follow-ups, and volunteer support. Help maintain inventory of supplies.

### 3. COMMUNITY ENGAGEMENT

5%

- Build relationships with community medical facilities/schools/organizations to foster relationships and promote our mission.
- Attend fundraising activities, church functions, and other community-related promotions to represent Alcove Health.

## EVALUATION

The Nurse Manager or Director of Nursing will perform written evaluations annually.