



**care net**  
PENINSULA

# STAFF NURSE

## POSITION DESCRIPTION

STATUS: Full-Time or Part-Time

REPORTS TO: Nurse Manager

### **OBJECTIVE OF POSITION:**

The staff nurse provides patient care and medical service operations for Alcove Health.

### **ORGANIZATION MISSION:**

Women think abortion is the only way out of an unplanned pregnancy. We provide the help and hope local women need to choose life for their baby.

### **KEY CHARACTERISTICS:**

1. PASSIONATE CHRIST FOLLOWERS

Our faith in Jesus informs every action we take.

2. UNSHAKEABLE

We stand for life no matter what it costs.

3. LOVINGKINDNESS

We believe lovingkindness is a lifeline to pregnant women in crisis.

### **QUALIFICATIONS:**

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
2. Exhibit strong commitment and dedication to the pro-life position and sexual purity.
3. Agree with and be willing to uphold the Statement of Faith, Statement of Principle, and the policies of the center.
4. Holds a current Registered Nurse's License in good standing with the State Medical Board.

5. Exhibit strong interpersonal and administration skills.
6. Is dependable, capable of following through on commitments, and respects confidentiality.
7. Ability to complete Limited OB ultrasound training provided by CNP.
8. Preferably a professional background in OB/GYN or neonatology.

## **MAJOR DUTIES and RESPONSIBILITIES:**

### **1. NURSING CARE**

**90%**

- a. Meet with the patient and record medical history related to the pregnancy test and health history forms. Perform pregnancy testing and provide POP and/or PNV.
- b. Evaluate patient for qualifying ultrasound exam, explain procedure, and all consents. Provide Limited OB ultrasounds in accordance with medical P&P's and standards of care. Explain all findings to patient, documents findings & education in medical record.
- c. Provide patient and family with pregnancy counseling, abortion education, pregnancy precautions, and physician referrals. Record notes and communicate with clinic team members as appropriate.
- d. Provide health information to patient and family regarding sexual and prenatal health
- e. Provide patient follow-up by various means and fax records to appropriate medical facilities.
- f. Ensure that all patient ultrasound images have been properly added to patient chart, all necessary documentation is complete, and all necessary forms have been properly uploaded to patient chart
- g. Ensure that medical equipment is properly operated, stored, and maintained. Provide a clean work environment.
- h. Assist team with content creation for blogs, videos, and social media posts.
- i. Always maintain patient confidentiality.

## **2. PERSONAL and TEAM DEVELOPMENT**

**5%**

- a. Comply with state and professional licensing to include any annual continuing education requirements.
- b. Up to date CPR certification.
- c. Attend annual ultrasound refresher training
- d. Attend and obtain annual ultrasound skills signoff by Medical Director
- e. Annual review and compliance with center policies and procedures, infection control regulations, and safety procedures.
- f. Participate in staff meetings, medical team and client services team meetings, Care Net Peninsula fundraising events, community outreach, etc. as appropriate.
- g. Provide support to the other clinic team members, including taking appointment calls, phone triage, follow ups, and volunteer support. Help maintain inventory of supplies.

## **3. COMMUNITY ENGAGEMENT**

**5%**

- a. Build relationships with community medical facilities, schools, and organizations to foster relationships and promote our mission.
- b. Attend fundraising activities, church functions, and other community related promotions to represent Alcove Health.

**EVALUATION:** The Nurse Manager will perform a written evaluation annually.